

Minutes

REGULAR MEETING OF THE BOARD OF TRUSTEES EXPLORATION ELEMENTARY CHARTER SCHOOL FOR SCIENCE & TECHNOLOGY

June 26, 2020 – 8:00 am

Location: Exploration School
Virtual Meeting Room

<https://explorationroc.webex.com/meet/cvargas>

In accordance with Executive Orders issued by the
Governor of the State of New York

Exploration's mission is to engage learners, their families, and the community in the processes of scientific inquiry and the use of innovative technology to develop the social, emotional, and academic tools necessary to thrive in school and today's global world.

1. Welcome & Call to Order – 8:02 am

“The Chair reminds everyone that if a potential conflict of interest exists concerning a subject under discussion by the Board that you have an obligation to disclose the potential conflict and, if deemed a conflict, recuse yourself and leave the room during any discussion and vote on the subject.”

Trustees Present: Carlos Cong, Maya Crane, Lonette Merriman, Kevin Williams, Sam Pitts, Kimi LoMaglio

Trustees Excused: Samantha Colson

Non-Trustees Present: Steve Polowitz, Casandra Vargas, Courtney Hawkins, Rachelle Simmons, Carolyn Cronmiller, Stephanie Raker, Lea Spikes, Paula Incardona, Imani Coley, Theresa Brown, Anne Culver

2. Proof of Public Notice of Meeting: The following information was included on the notarized affidavit of public notice:

That, on June 12, 2020, a Public Notice was posted at the school location to indicate a board meeting and on the School's website (<https://www.explorationrochester.org/>).

“The Chair notes that under the NY open meetings law, this is a publicly noticed Regular business meeting of the Board of Trustees. The meeting is not open to questions or comments from anyone other than Board members (including approved members awaiting final authorizer approval) and staff.”

3. Faculty Recognition:

None currently. Recognition is given the first meeting of the month.

4. Committee Updates:

Committee	Update
Executive	NA
Facilities	NA
BOT Recruitment	NA
Finance	<i>Board reviewed and discussed proposed SY 20-21 budget options</i>

5. Approvals

Approve the May 8, 2020 Minutes

Tabled

Resolution to approve SY 20-21 Budget Proposal Option B

Motion to approve by: *Kimi LoMaglio*

2nd by: *Maya Crane*

Favor: *ALL*

Opposed: *none*

Abstained: *none*

Resolution to approve SY 20-21 Calendar (attached)

Motion to approve by: *Maya Crane*

2nd by: *Kimi LoMaglio*

Favor: *ALL*

Opposed: *none*

Abstained: *none*

6. School Leader Report

Finance:

- Option B Budget Scenario is recommended as SY 20-21 Budget

Enrollment:

Grade	Open Offers	Accepted	Registration Completed	Goal	Offers Needed Acceptance
Kinder	17 (-2)**	13 (-3)	58 (+5)	88	17
First	4 (-1)*	3 (+3)	8 (-2)	7	-4*
Second	0 (-)	0 (-1)	5 (-)	1	-4*

Third	1 (-)	1 (-)	3 (-)	2	-1*
Fourth	0	0	0	0	0

*Over offered to account for Urban Suburban & SPED Placement Changes

**Sent more overs after learning some may not return

Waitlisted	239 (-17) Kinder – 46 First – 23 Second – 51 Third – 54 Fourth - 65
Target Enrollment	356/382 (Enrolled & registration in progress) (+5)
Target 15% Attrition Rate	340

Continuity of Learning & Schoolwide Outcomes:

- To be reported for the full SY 19-20 in a Data Dive at the July 10th meeting.

Hiring:

- 38 out of 61 SY 20-21 budgeted positions are filled as of 6/25/2020

Descriptor	Number
Total Staff	61
Signed Contracts Received as of 6/25/2020	35
	26
Not currently filling (SPED & Front Office)	2
	24
Current Offers Pending Signatures	9
	5
Staff Positions in Reference Check Stage	3
	12
ISS Needed	6
	6
Campus Mentor Needed	1
	5
Makerspace Teacher Needed	1
	4
Registrar Needed	1
	3
Classroom Teachers Needed	3
	0

Board Retreat

- Saturday, July 25, 2020 9 a.m. – 3 p.m; Location: TBD
- Agenda
 - SY 20-21 Strategic Planning
 - SY 20-21 COVID-19 Re-Entry Plan

Other:

😊 Staff Picnic, TODAY 12-1:30 Maplewood Rose Garden, bring your chair and your lunch

😊 Kindergarten Graduation Report:

- Friday, June 19, 2020 12-2 p.m.
- Parade Style
- 63% of our families attended
- Amazing job Kindergarten team
- Great support from the rest of the faculty & staff

😊 Curriculum Update

- Eureka Math Received
 - Thank you for unloading
 - Naila Cornier & her daughter
 - Lea Spikes
 - Casandra Vargas
- CKLA 2.0 Received (18 skids!!)
 - Thank you for unloading
 - Stephanie Raker
 - Paxton Brewer & brother
 - Tina Spano
 - Latisha Jordan
 - Theresa Brown
 - Bobbi Langlois & fiancé
 - Toshia Mitchell & granddaughter
 - Casandra Vargas
 - Angella Cocchiara
 - Anissia Ransom
 - Chelsea McMinn
 - Lisa Standing

Approve the School Leader Report.

Motion to approve by: *Kevin Williams*

2nd by: *Maya Crane*

Favor: *ALL*

Opposed: *none*

Abstained: *none*

Motion to move into Executive Session to discuss personnel issue.

Motion to approve by: *Lonette Merriman*

2nd by: *Sam Pitts*

Favor: *ALL*

Opposed: *none*

Abstained: *none*

Motion to move out of Executive Session.

Motion to approve by: *Maya Crane*

2nd by: *Sam Pitts*

Favor: *ALL*

Opposed: *none*

Abstained: *none*

Resolution to approve SY 19-20 Staff Bonuses 2.5% to Staff and 3% to Administrators

Motion to approve by: *Lonette Merriman*

2nd by: *Maya Crane*

Favor: *ALL*

Opposed: *none*

Abstained: *none*

8. Motion to Adjourn – 9:14 am

Motion to adjourn by: *Maya Crane*

2nd by: *Kevin Williams*

Favor: *All*

Opposed: *none*

Abstained: *none*

Next Meeting – July 10th, 2020 at 8:00 am
Exploration Rochester Virtual Meeting Room
<https://explorationroc.webex.com/meet/cvargas>